



In-Kind Donation Form

Donor Contact Information

* = Required Fields

Contact Name* _____ Company / Organization Name _____

Mailing Address* _____ Home Work

City* _____ State* _____ Zip* _____

Phone* Cell Work Email* _____

Donation Information

- Welcome Home Baskets
- Family Care Packages
- Items for Daily Living
- Gift cards for unexpected needs
- Holiday gift cards
- Undesignated, local use only

If gift designation is not listed above, please list the specific project, shelter, or event to which the donation should be applied:

Donation Type

- Monetary gift
- Materials/products
- Volunteer time (not tax-deductible)

Volunteer Time

Type (e.g. shopping and packaging) _____ Total hours _____

Donation Description

Please list items to be donated (may use check-list on page 2 or attach a list)

Donation Value

Cash contribution* \$ _____ Pledge amount \$ _____ Estimated Fair Market Value of Non-Cash Contribution* \$ _____

***All donation values must be assigned by the donor.**
Please make checks payable to Housing Assistance Corp. • Mail to: Housing Assistance, 460 W. Main Street, Hyannis, MA 02601

As a 501 (c)(3) organization, donations to Housing Assistance Corporation, in excess of goods or services received by the donor, are tax-deductible to the full extent of the IRS code. This form serves as the official receipt for your gift. Housing Assistance Corporation does not assign the estimated fair market value as this is the responsibility of the donor for IRS purposes. We do not include this value in our financial reporting on Form 990. Thank you for building communities and hope on Cape Cod & the Islands!