

DONATION FORM



Date: _____

DONOR INFORMATION

Contact Name: _____

Phone: _____

Email: _____

Mailing Address: _____

Name of person/business to be acknowledged in donation receipt: _____

DONATION INFORMATION

Designated Donation:

- Angel House Shelter
- Carriage House Shelter
- Village at Cataumet Shelter
- Scattered Sites Shelter
- Welcome Home Baskets
- Family Care Packages

Undesignated Donation:

- Undesignated, Local Use Only

If gift designation is not listed above, please name the specific project/event to which donation will be applied:

Donation Type

- Monetary Gift
- Materials/Products/Services
- Skilled Labor
- Pledge to Be Invoiced
- Volunteer Time (not tax deductible)

Donation Description

Product Donations: Please list the items to be donated (may use check-list on page 2 or attach a list)

Volunteer Time: Task (i.e. collecting/delivering donation): _____ Total Hours: _____

Donation Value

Cash Contribution: \$ _____ * Pledge Amount: \$ _____

Estimated Fair Market Value of Non-Cash Contribution: \$ _____ *

****All donation values must be assigned by the donor.***

As a 501(c)(3) organization, donations to Housing Assistance Corp., in excess of goods or services received by the donor, are tax deductible to the full extent of the IRS code. This form serves as the official receipt for your gift. Housing Assistance Corp. does not assign the estimated fair market value as this is the responsibility of the donor for IRS purposes. We do not include this value in our financial reporting on Form 990. Thank you for building communities and hope on Cape Cod & the Islands!

Signature of Person Authorizing this Donation

Signature of Housing Assistance Corp. Representative

DONATED ITEM LIST

We're so thankful for our community members who want to donate specific items to our family shelters! It can be a complicated matter organizing these donations and we have limited sorting and storage spaces, so we've established general guidelines for donating items to our shelters. We are only able to accept new, unopened items for Family Care Packages for our shelter clients or our Welcome Home Baskets for families moving from shelter into a permanent home.



The Donation Form, Donated Item List and donations listed below can be brought to Housing Assistance offices at 460 West Main Street in Hyannis and we will bring them to the family shelters. Any questions, please call (508) 771-5400.

WELCOME HOME BASKETS (New & Unopened Items)

- | | |
|--|--|
| <input type="checkbox"/> Full Size Sheets | <input type="checkbox"/> Kitchen Towels |
| <input type="checkbox"/> Twin Size Sheets | <input type="checkbox"/> Gift Cards for Other Miscellaneous Items |
| <input type="checkbox"/> Cooking Utensils (bundle of spatula, flipper, whisk, slotted spoon) | <input type="checkbox"/> Melamine Dish Sets (dinner plates, bowls, small plates) |
| <input type="checkbox"/> Shower Curtain | <input type="checkbox"/> Pots and Pans |
| <input type="checkbox"/> Shower Curtain Rings | <input type="checkbox"/> Silverware sets |
| <input type="checkbox"/> Broom | <input type="checkbox"/> Unbreakable drinking glasses |
| <input type="checkbox"/> Dust Pan | <input type="checkbox"/> Laundry baskets |
| <input type="checkbox"/> Toilet Brush | |
| <input type="checkbox"/> Silverware | |

FAMILY CARE PACKAGES (New, Unopened Items)

- | | |
|---|--|
| <input type="checkbox"/> Diapers (all sizes) | <input type="checkbox"/> Dental floss |
| <input type="checkbox"/> Baby Wipes (especially sensitive wipes) | <input type="checkbox"/> Deodorant |
| <input type="checkbox"/> Children's Bibs | <input type="checkbox"/> Disposable razors |
| <input type="checkbox"/> Standard-size bed pillows | <input type="checkbox"/> Shampoo & Conditioner |
| <input type="checkbox"/> Bath towels sets | <input type="checkbox"/> Shaving cream |
| <input type="checkbox"/> Twin sheets | <input type="checkbox"/> Tampons |
| <input type="checkbox"/> Twin size cotton blankets | <input type="checkbox"/> Toothbrushes (both for adults and for kids/toddlers) |
| <input type="checkbox"/> Toddler bed/crib sheets | <input type="checkbox"/> Toothpaste (both for adults and training non-fluoride training toothpaste for ages 3 months to 4 years) |
| <input type="checkbox"/> Pack and play sheets | |
| <input type="checkbox"/> Rubber Flip-Flops (all sizes for adults) | |
| <input type="checkbox"/> Toiletries | |

ADDITIONAL NEW & UNOPENED ITEMS

